

## Trainers for the Pre-K CDA Classes

**Monday 12:30-3pm:**  
Lou Warren Groomes

**Monday 6-8:30pm:**  
Adia Brown

**Saturday 9-11:30am:**  
Mary Fullard

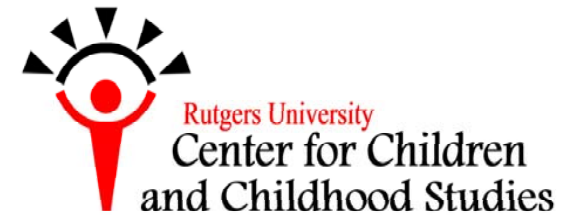
### Holidays– No Classes

**November 22nd-27th:**  
Thanksgiving Break

**December 20th-January 15th:**  
Winter Break

**March 21st-26th:**  
Spring Break

**May 30th:**  
Memorial Day– Class break to organize  
portfolios



## Childcare Professional Enhancement Training Program

## Pre-K CDA 2004-2005



**Angela Connor-Morris**  
*Program Director*

Center for Children and Childhood Studies  
311 N. Fifth Street  
Camden, New Jersey 08102-1405

Phone: 856.225.6739  
Fax: 856.225.6742  
E-mail: [ibconnor@camden.rutgers.edu](mailto:ibconnor@camden.rutgers.edu)



## Pre-K CDA Fall Class Schedule

**Week 1: September 13th-18th**

“Defining Professionalism:” Introduction to the course, the CDA process to support your professionalism

**Week 2: September 20th-25th**

Developmental milestones (birth–3 years)

**Week 3: September 27th– October 2nd**

Developmental milestones (3-5 years)

**Week 4: October 4th-9th**

Introduction to special populations: ADA, EIP/IEP compliance

**Week 5: October 11th-16th**

Introduction to theorists: Erickson, Maslow, Piaget, etc. to define “Developmentally Appropriate Practices”

**Week 6: October 18th-23rd**

Using a systematic approach to observing and recording

**Week 7: October 25th-30th**

Types of observations

**Week 8: November 1st-6th**

Using observations to individualize your program

**Week 9: November 8th-13th**

Maintaining children’s records, portfolios

**Week 10: November 15th-20th**

Nurturing self-esteem

**Week 11: November 29th-December 4th**

Fostering independence

**Week 12: December 6th-11th**

Promoting positive guidance for all learners

**Week 13: December 13th-18th**

Fostering social development



## Pre-K CDA Spring Class Schedule

**Week 14: January 17th-22nd**

Creating and maintaining a safe environment; Child abuse detection/prevention

**Week 15: January 24th-29th**

Maintaining an environment that promotes wellness and good health habits

**Week 16: January 31st-February 5th**

Introducing good nutrition habits

**Week 17: February 7th-12th**

Creating a learning environment

**Week 18: February 14th-19th**

Selecting and organizing toys and materials

**Week 19: February 28th-March 5th**

Promoting physical development

**Week 20: March 7th-12th**

Planning activities to promote cognitive development

**Week 21: March 14th-19th**

Helping children develop expressive/receptive language skills

**Week 22: March 28th-April 2nd**

Creative development: art

**Week 23: April 4th-9th**

Creative development: music/movement

**Week 24: April 11th-16th**

Written plans: using DAP to plan your curriculum

**Week 25: April 18th-23rd**

Planning a daily schedule, routines and transitions using written plans

**Week 26: April 25th-30th**

Using records to support administrative policies and procedures; Working as a team to plan the program: colleague collaboration

**Week 27: May 2nd-7th**

Working as a team to plan the program: offering ways for parents to be involved

**Week 28: May 9th-14th**

Planning parent–caregiver conferences

**Week 29: May 16th-21st**

Resolving differences: effective communication

**Week 30: May 23rd-28th**

Reaching out to families: effective family involvement strategies and identifying internal/external support systems

**Week 31: June 6th-11th**

Continuing professional development, joining organizations, child advocacy

**Week 32: June 13th-18th**

NAEYC Code of Ethics

**Week 33: June 20th-25th**

Stress Management/ Where do you go from here?